***2017 Macon County Fair Board***

***presents***

 **“Carnival Lights & Musical Nights”**

 **COMMERCIAL & EDUCATIONAL EXHIBITOR *RULES & REGULATIONS AGREEMENT***

***August 7 – 12, 2017***

**Macon County Fair Board (MCFB) and EXHIBITOR agree as follows:**

Exhibits are open to any business/commercial or educational group upon space availability. (Only one entry per exhibitor unless permission by fair board in advance.)

**SALLY WELLS BUILDING……… 10 X 10 Space $100.00**

**\*RAY GOAD BUILDING Display or Sales.………. 10 X 10 $50.00**

**OUTSIDE COMMERICAL DISPLAYS………….. $ 50.00 (outside booth or space near the Sally Wells, Bill Speck, and Ray Goad Building)**

**\*OUTSIDE COMMERICAL VENDORS (SALES)….. $150.00 (1 to 3 food items) (near the Sally Wells, Bill Speck, and Ray Goad Building)**

**\*OUTSIDE LARGE FOOD VENDORS $500.00 (4 or more food items) (near the Sally Wells, Bill Speck, and Ray Goad Building)**

 **\*MCFB is NOT responsible for any licenses or permits, or reporting any sales tax collected.**

1. Each booth will include 1 table and 2 chairs (tables and chairs ARE NOT be removed from the buildings)
2. All outside Exhibitors are responsible for their own tent.

Each Exhibitor is required to give away one door prize $25.00 value minimum. Door prize winners will be drawn at 10:00 Saturday night and announced in the arena and on our Facebook Page and/or Website page along with the local papers and/or Radio. Each Exhibitor will be responsible for delivering door prizes to their winners.

1. Also, **PLEASE donate A BINGO GIFT WHEN YOU SET-UP FOR SENIORS CITIZENS DAY ON THURSDAY. Value of $5.00 or more.**
2. **SET-UP:** will be **Friday from 8-3, Saturday 9-3, Sunday 2-4 and Monday 8-4. All Exhibits must be set up by 4:00. Doors will open at 5:00.**
3. **Exhibits will be open to the public Monday through Thursday, 5-9 pm Friday & Saturday 5-10.**

**Except for Thursday, Senior Citizen’s Day – 9 am until 2 pm and also 5 to 9 pm.**

1. **TAKE DOWN*: DOES NOT BEGIN BEFORE 10:00 Saturday night*** or Monday 8 -12 noon
2. **No Food nor Drinks are allowed to be sold in the Sally Wells building.**
3. YOU **ARE NOT** ALLOWED TO TAPE, PIN, OR STICK ANYTHING TO THE WALLS.
4. Each exhibitor is responsible for their own exhibit and **must keep the exhibit area clean and presentable.**
5. **AWARDS for Sally Wells Exhibitors**- Best Overall Exhibit will receive a plaque, ribbon and $100.00, 2nd Place – Second Place Ribbon and $50.00 ~ 3rd Place – Third Place Ribbon and $ 25.00.
6. **AWARDS for Ray Goad Exhibitors** - Best Overall Exhibit will receive a plaque, ribbon and $100.00, 2nd Place – Second Place Ribbon and $50.00 ~ 3rd Place – Third Place Ribbon and $25.00.
7. **Each Exhibitor will receive up to 4 lanyards** and will be responsible for these and **MUST** have to enter into the fair. Exhibitor passes are only good for Monday – Saturday (BOOTH WORKERS ONLY). You will be responsible for returning each of these at the end of the fair. (Return to the gate as you enter on Saturday night or leave in kitchen area in Sally Wells Building).
8. **VENDOR PARKING** – will be in the soccer field and all Exhibitors MUST enter through SOCCER FIELD GATE. **.**
9. Please have ALL vehicles OUT OF FENCED IN AREA by 4:00 sharp EACH night. ALL Gates will lock at 4:00 each evening.

**MACON COUNTY FAIR**

**Please sign and return this form with payment ASAP**

**Tonia Butler**

**North Central Security Services**

**200 College Street**

**Lafayette, TN 37083**

Make all checks payable to **MACON COUNTY FAIR or MCFB**

**If you have any questions, please feel free to contact**

**Tonia Butler ~ (615) 633-6084 ~ (TEXT OR CALL)**

**tonia.butler@nctc.com**

**COMMERCIAL & EDUCATIONAL EXHIBITS**

**This agreement is made and entered into by and between Macon County Fair Board (MCFB) of Lafayette, Tennessee and Exhibitor.**

**I, as an exhibitor and responsible person of our Exhibit have read and agree with all above rules and regulations. I take full responsibility for our actions and exhibit. The MCFB will not be responsible or held liable for any loss, theft, injury or damage to myself or exhibit on the fair grounds. I will return all lanyards to the admission gate or leave in the kitchen area of the Sally Wells Building on Saturday Aug 12. Without a lanyard, I understand we will have to pay to enter into the fair and these are only good for Aug 7 – Aug 12. ALL Exhibitors, volunteers parking, and entrance into the fair is through the soccer field ONLY.**

**EACH EXHIBITOR WILL RECEIVE NO MORE THAN 4 LANYARDS FOR THE WEEK.**

**IT IS MY RESPONBIBILTY TO KEEP UP WITH THEM.**

**WITHOUT THE LANYARD, WE WILL HAVE TO PAY TO GET INTO THE FAIR.**

**Business Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Responsible Person\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Building Preferred or placement\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Will you need Electric - Yes or No**

**Paid \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Collect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EXHIBITOR – PLEASE LIST BELOW YOUR DOOR PRIZE (we will advertise)**

**FOOD VENDORS ONLY……… PLEASE LIST ALL ITEMS YOU WILL BE SELLING**

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**Signed Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_**